

College of Anaesthetists of Ireland



Training Committee Terms of Reference

Purpose

1. a. To make appropriate recommendations to Council with regard to any of the functions specified in paragraph 2, having first consulted any other committees of the College with respect to any proposal falling within the terms of reference of that committee; and
b. subject to the approval of Council, to take such action as is necessary or to ensure that action is taken by the appropriate body or persons.
2. To keep under review all aspects of training in anaesthesia, critical care and pain management in the Ireland, including:
 - a. producing programmes of training in anaesthesia prescribing:
 - (1) the content of training.
 - (2) standards to be achieved.
 - (3) the methods of assessing or appraising the achievements of individual trainees during the course of, and at the completion of, their training.
 - b. where appropriate, exercising similar functions to paragraph 2.a. in relation to such special interest areas as the Committee may from time to time determine such as pain medicine and intensive care.
 - c. amending and updating the approved programmes of training.
 - d. approving hospitals for training, training modules and issuing guidance on the implementation of the training programmes.
 - e. the general oversight of the TRAS exemption scheme or equivalent.
 - f. Advising the Medical Council of the award of Certificates of Completion of Specialist Training.
 - g. reviewing any qualification or training experience obtained outside the Ireland for the purpose of determining whether such qualification or experience is equivalent to any qualification or experience obtained within Ireland:
 - (i) to determine the point at which a trainee from abroad might join the training programme;
 - (ii) for the purpose of determining eligibility for any College examination; or
 - (iii) any other purpose.
 - h. Determining the adaptation of an individual training programme to enable such training to be undertaken on a flexible basis or to be modified in any way to meet exceptional or unusual circumstances.
 - i. Determining the appropriateness of applications from trainees for 'year out' experience or research beyond that permitted in the CAI training programme.
 - j. approving the agendas for the annual meeting of College Tutors.

- k. Dealing with requests from trainees for reviews or appeals against decisions of the College or its officers.
- l. any other matter in the field of training specifically remitted to the Committee by Council.

Constitution

- 3. The committee shall consist of:

9 ex officio members comprising:

- Chairman of the Training Committee (Chairman)
- Secretary
- President
- Vice-President
- Dean
- CEO/Registrar
- The trainee representative on Council
- the chairman of Hospital Accreditation
- co-opted members comprising:
 - Chairs of Regional Training Schemes

the Committee may with Council's prior approval also co-opt, either for the period specified in the co-option or for a single meeting, any person who appears to the Chairman to be specially qualified to assist the Committee

- 4. Members of staff from the Training Department may attend the Committee as note takers.

Quorum

- 5. The quorum shall be seven of whom four must be elected members of Council.

Voting

- b. Only members of Council shall have a vote
 - c. In the event of an equality of votes, the Chairman shall have an additional, or casting, vote

Meetings

- 6. The Committee shall meet six times per year and may, when necessary and with the prior agreement of the Council, meet more frequently.

Sub-Committees

- 7. The Committee may, with the approval of Council, establish any sub-committee with such terms of reference and so constituted as the Committee may determine, to consider any matter falling within the Committee's terms of reference and to report on that matter to the Committee.

TRAINING COMMITTEE 2011-2012

Chair: Dr David Mannion

Secretary: Vacant

Officers: Dr Jeanne Moriarty, President
Dr Ken Lowry, Vice President
Dr John Loughrey, Honorary Secretary
Dr Harry Frizelle, Honorary Treasurer

Members: Dr Kevin Bailey, Regional Training Committee Representative
Dr Fergus Walsh, Regional Training Committee Representative
Dr Patrick Neligan, Regional Training Committee Representative
Dr Leo Kevin, Regional Training Committee Representative
Dr Tom Owens, Accreditation Co-ordinator
Dr Damian Murphy, Accreditation Co-ordinator
Dr Philip Hawthorne, Chair Final Examination
Dr Deirdre McCoy, Chair Primary Examination
Dr Rory Page, Standing Committee AAGBI
Dr Roseita Carroll, Chair CAT
Dr Sheila Duggan, BST CAT Representative
Dr Tomas Hitka, SpR CAT Representative

Co-opted: Dr Ian Surgeon, Postgraduate Dean
Dr Ellie O'Leary, Director of Trainee Affairs
Mr Fintan Foy, CEO
Dr Crina Burlacu, Director of Simulation
Dr Connail McCrory, Pain Faculty