

# College of Anaesthetists of Ireland



## Education Committee Terms of Reference

### Purpose

1. a. To make appropriate recommendations to Council with regard to any of the functions specified in paragraph 2, having first consulted any other committees of the College with respect to any proposal falling within the terms of reference of that committee; and  
b. subject to the approval of Council, to take such action as is necessary or to ensure that action is taken by the appropriate body or persons.
2. To keep under review all aspects of education in anaesthesia, intensive care and pain management in Ireland including:
  - a. producing a programme of education in anaesthesia prescribing:
    - (1) the content of the education programme/course
    - (2) standards to be achieved.
    - (3) the methods of assessing or appraising the achievements of participants in the education programme/course
  - b. where appropriate, exercising similar functions to paragraph 2.a. in relation to such special interest areas as the Committee may from time to time determine.
  - c. amending and updating approved education programmes annually.
  - e. approving the agendas for the Irish Congress of Anaesthesia
  - f. approving the agenda for the College Tutors Course, The Beginners Course and any other relevant course.
  - g. Approving the content of the MSC in Medical Professionalism (Anaesthesia)
  - h. any other matter in the field of education specifically remitted to the Committee by Council.

### Constitution

3. The committee shall consist of:

Chairman  
President  
Vice-President  
Honorary Secretary  
Treasurer  
Post Graduate Dean

Registrar/CEO  
A trainee member of Council  
Chairman of the IBICM  
Representative of the Pain Faculty  
1 co-opted member comprising:  
a College Tutor nominated by the College Tutors\*

4. The Committee may with Council's prior approval also co-opt, either for the period specified in the co-option or for a single meeting, any person who appears to the Chairman to be specially qualified to assist the Committee
5. Members of staff from the Education and Training Department may attend the Committee as secretary.

### Quorum

6. The quorum shall be seven of whom four must be elected members of Council.

### Voting

7.
  - a. Only members of Council shall have a vote.
  - b. In the event of an equality of votes, the Chairman shall have an additional, or casting, vote

### Meetings

8. The Committee shall meet six times per year and may, when necessary and with the prior agreement of the President, meet more frequently.

### Sub-Committees

9. Subject to the approval of the Council the Committee may establish any sub-committee with such terms of reference and so constituted as the Committee may determine, to consider any matter falling within the Committee's terms of reference and to report on that matter to the Committee.

### Review of Terms of Reference

10. These Terms of Reference shall be reviewed by the Committee at its first meeting in every academic year and any recommended changes shall be submitted to Council for approval.

## **EDUCATION COMMITTEE 2011 - 2012**

**Chair:** Dr Ellen O’Sullivan

**Officers:** Dr Jeanne Moriarty, President  
Dr Harry Frizelle, Honorary Treasurer  
Dr Ken Lowry, Vice President  
Dr John Loughrey, Honorary Secretary

**Members:** Dr Kevin Carson, Chair Examinations Committee  
Dr Deirdre McCoy, Chair Primary Examination  
Dr Declan O’Keefe (Pain Faculty)  
Dr Brian Marsh, Faculty Intensive Care Medicine  
Dr David Mannion, Chair Training Committee  
Dr Joseph Tracey, MSc Programme Director  
Dr Crina Burlacu, Director of Simulation  
Dr Damian Murphy, Accreditation Co-ordinator  
Dr Gerard Browne  
Dr Liam Conroy (Irish Pain Society link and Quality & Safety)  
Dr Philip Hawthorne, Chair Final Examination  
Dr David Cosgrave, CAT  
Dr Brian Kinirons  
Dr Pat Neligan

**Co-Opted:** Dr Paul Murphy Pain Faculty  
Dr Camillus Power, Pain Faculty  
Dr Josh Keaveny, Pain Faculty  
Dr Ian Surgeon, Post Graduate Dean  
Dr Ellie O’Leary, Director of Trainee Affairs  
Mr Fintan Foy, CEO